



Electronic invoicing via email

Dear Sir or Madam,

In order to come up with the omnipresent topic of digitalisation in connection with the protection of our environment, MAX STREICHER GmbH & Co. KG aA introduces the electronic processing of invoices. Therefore, we would prefer that you send us your invoices as a PDF document by email.

Our email address for invoices in PDF format is:

invoice@inbox.ms.streicher.de

This email inbox is monitored mechanically and is only for invoicing. Emails that contain other documents (e.g. delivery notes, order confirmations, advertising, etc.) can neither be processed nor answered.

The email inbox invoice@inbox.ms.streicher.de only applies to the following invoice recipient:

MAX STREICHER GmbH & Co. KG aA
Schwaigerbreite 17, 94469 Deggendorf

as well as the following locations:

- Altenmarkt
- Burghausen
- Düsseldorf
- Geeste
- Hebertsfelden (Linden)
- Landshut
- München
- Speyer
- Deggenau

Please note the following requirements for electronic invoice processing:

E-Mail:

- Only (1) emails with one (1) invoice attached in the form of one (1) PDF document can be processed. Any attachments must be part of this one (1) PDF invoice.
- Since only the attached PDF file will be processed, no billing-relevant information may be contained in the header or in the body of the email.

■ **MAX STREICHER GmbH
& Co. Kommanditgesellschaft auf Aktien**

Schwaigerbreite 17
94469 Deggendorf
Germany
Phone: +49 991 330-0
Fax: +49 991 330-180
info@streicher.de
www.streicher.de

Headquarters: Deggendorf
Commercial Register:
Deggendorf, HRB 2351
VAT No.: DE 813269370
Chairman of the board:
Dr. Peter Ramsauer
Legally liable partner:
MAX STREICHER Beteiligungs-
gesellschaft mbH & Co. KG

■ **MAX STREICHER Beteiligungs-
gesellschaft mbH & Co. KG**

Headquarters: Deggendorf
Commercial Register:
Deggendorf, HRA 1787
Legally liable partner:
MAX STREICHER Geschäfts-
führungsgesellschaft mbH

■ **MAX STREICHER Geschäfts-
führungsgesellschaft mbH**

Headquarters: Deggendorf
Commercial Register:
Deggendorf, HRB 2350
Managing Directors:
Armin Kiendl, Maximilian Hofmann,
Rainer Leneis

■ **Bank accounts**

UniCredit Bank GmbH Straubing
IBAN: DE49 7422 0075 0002 3046 60
BIC: HYVEDEMM452
Raiffeisenlandesbank
Oberösterreich AG
Zweigndl. Süddeutschland
IBAN: DE98 7402 0100 0008 3008 32
BIC: RZ00DE77

Invoice format:

- Encryption or password protection of the PDF file is not allowed.
- The PDF invoice must contain all invoice-relevant information required in accordance with Section 14 (4) and Section 14a (5) UStG in a generally readable form.
- Please ensure you use the correct company name.
- If possible, list invoice items according to order items.
- The purchase order number or cost centre must be stated separately on the first page of the invoice.
- Issue an invoice for each order.
- Pay attention to clearly readable image resolution and good contrast (black and white preferred, avoid pale text colour and coloured background, etc.).
- Use normal fonts (no script fonts, etc.).

Attachments:

- The submitted PDF file must have a maximum size of 10 MB.
- Other documents required for checking the invoice must be included in the same PDF document file. The invoice or credit note must appear in the first pages of the file. If it is not possible to transmit the other documents for the invoice or credit note in the same PDF file, for example because of the size of the file, these documents can be transmitted to the responsible contact person by e-mail or post.

Invoice receipts with attachments that require a paper-based shipping method according to other legal provisions (export certificates, customs documents, disposal certificates, etc.) remain unaffected by these regulations.

If you have any questions, please contact kreditorenpflege.financebuchhaltung@streicher.de.

You are not able to send us electronic invoices?

If the invoice or credit note cannot be sent by e-mail, it is still possible to send the invoice or credit note including the attachments by post. In this case, the following must be observed as a matter of urgency:

All invoices and credit notes, including those from the above locations, should be sent by post only to the following address:

MAX STREICHER GmbH & Co. KG aA
Eingangsrechnungen
Postfach 19 63
94459 Deggendorf

Thanks for your support!